



Delegated Decisions by Cabinet Member for Resources and Deputy Leader

***Tuesday, 15 September 2026 at 3.00 pm or on the rise of
Cabinet whichever is later.***

Room 1 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Key Decisions taken will become effective at the end of the working day on 18 September 2026 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public

Dr Martin Reeves OBE
Chief Executive

September 2026

Committee Officer:

Email:

committeesdemocraticservices@oxfordshire.gov.uk

Note: *Date of next meeting: 20 October 2026*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am three working days before the meeting, ask a question on an item on the agenda.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak on an item on the agenda at this meeting, or present a petition, can attend the meeting in person or 'virtually' through an online connection.

Requests to present a petition must be submitted no later than 9am ten working days before the meeting.

Requests to speak must be submitted no later than 9am three working days before the meeting.

Requests should be submitted to committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am on the day of the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 7 - 8)

To confirm the minutes of the meeting held on **19 May 2026** to be signed by the Chair as a correct record.

5. Zero Trust Network Access Broker (Pages 9 - 12)

Cabinet Member: Resources and Deputy Leader
Forward Plan Ref: 26/141
Key Decision
Contact: Alastair Read

Report by Kit Collingwood Int Director Technology and Customer Experience

The decision seeks to obtain authority to procure and award a contract for the Zscaler secure connectivity, access and cyber security services from a suitable supplier.

The Cabinet Member is RECOMMENDED to:

- a. Authorise the procurement of Zscaler secure connectivity, access and cyber security services from a suitable supplier; and**
- b. Delegate authority to the Head of IT Services to award a contract in accordance with recommendation (a).**

6. TVFCS Command and Control System

Report to follow.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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DELEGATED DECISIONS BY CABINET MEMBER FOR RESOURCES AND DEPUTY LEADER

MINUTES of the meeting held on Tuesday, 19 May 2026 commencing at 3.15 pm and finishing at 3.20 pm

Present:

Voting Members: Councillor Neil Fawcett – in the Chair

Officers:

Alistair Read, Head of IT Services
Jack Nicholson, Democratic Services Officer

The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and agreed as set out below. Copies of the agenda and reports are attached to the signed Minutes.

1/25 DECLARATIONS OF INTEREST

(Agenda No. 1/25)

None.

2/25 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda No. 2/25)

None.

3/25 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 3/25)

None.

4/25 CHILDREN AND ADULTS SOCIAL CARE SYSTEM MAINTENANCE AND SUPPORT

(Agenda No. 4/25)

The Head of IT Services introduced this item.

Chair said that the recommendation entailed the right balance between good value for money, maintenance of systems required, and the timetable for Local Government Reorganisation.

Decisions approved.

RESOLVED to:

- a) **Retrospectively authorise the Head of IT to procure the Support and Maintenance agreement with Liquidlogic Limited for a 3-year period with an option to extend for up to another 2 years and finalise the contractual documentation in consultation with the Head of Legal and Governance and Deputy Monitoring Officer**

..... in the Chair

Date of signing 2026

DELEGATED DECISIONS BY CABINET MEMBER FOR RESOURCES AND DEPUTY LEADER

15 September 2026

Zero Trust Network Access Broker (Zscaler Secure Access and Connectivity Renewal)

**Report by Kit Collingwood Int Director Technology and Customer
Experience**

RECOMMENDATION

The Cabinet Member is RECOMMENDED to:

- a. Authorise the procurement of Zscaler secure connectivity, access and cyber security services from a suitable supplier; and**
- b. Delegate authority to the Head of IT Services to award a contract in accordance with recommendation (a).**

Executive Summary

1. Originally introduced as part of a Cabinet-approved strategy in 2019 (the “2019-24 IT Strategy”), the Council appointed Softcat PLC to provide Zscaler Internet Access (ZIA) and Zscaler Private Access (ZPA) services, enabling officers to securely access the internet, council applications and internal resources in support of the Council’s Technology Strategy 2025-2028.
2. In the 2019–24 IT Strategy, OCC committed to using Zero Trust as the preferred method for connectivity, allowing the removal of the Wide Area Network and the use of cheaper, faster internet services. Zscaler enabled the delivery of this approach.
3. The current contract with Softcat PLC will expire on 26 December 2026. Therefore, this key decision seeks to obtain authority to procure and award a contract for the Zscaler secure connectivity, access and cyber security services from a suitable supplier, with contract value as specified in Appendix 1.

Local Government Reorganisation implications

4. The Zscaler services support Local Government Reorganisation (“LGR”) by enabling secure access across multiple environments and providing a flexible foundation for collaboration, federation, shared services and wider organisational change. Consideration will need to be given to the new contractual terms and the extent to which they can accommodate changes arising from LGR, including changes to organisational boundaries, user numbers and service requirements. Any such changes will need to be managed in compliance with all relevant legislation and the Framework’s rules.

Scope of the Zscaler Services

5. Zscaler services are already deployed across OCC devices to provide secure access to the internet, council applications and internal resources.
6. Zscaler ZIA inspects internet traffic and blocks malicious or inappropriate activity. Zscaler ZPA is installed on every end-user device and allows officers to connect only to the applications they are entitled to use. This reduces the risk of lateral movement across the network, a technique commonly used by attackers to compromise traditional environments.
7. The current use of ZIA and ZPA has strengthened OCC's security posture and mitigates many of the cyber security risks associated with traditional environments. This approach is increasingly becoming an industry standard.

Financial Implications

8. The estimated cost of a three-year contract is included in the medium-term financial plan for the IT Service cost Centre R41000 and detailed in Appendix 1.
9. It is now anticipated a pressure will occur in 2027/28 and will need to be addressed within the budgetary cycle to maintain the overall position.

Comments checked by: Drew Hodgson, Finance Business Partner (Resources),
drew.hodgson@oxfordshire.gov.uk

Legal Implications

10. The contract will be awarded in line with all relevant legislation and the Council's Contract Procedure Rules.
11. The service area intends to direct award a new three-year call-off contract for the continued delivery of the Zscaler software and services under the Software Products and Associated Services (Y23065) Framework Agreement, established by Kent Commercial Services (KCS). The Framework was procured in accordance with the Public Contracts Regulations 2015 (PCR 2015), and the service area has confirmed that the proposed award shall comply with Regulation 33(8) of the PCR 2015 and the requirements set out in the KCS User Guide.
12. Legal Services will support the service area and prepare the necessary contract documentation.

Comments checked by: Jayne Pringle, Head of Law & Legal Business Partner
(Contracts & Conveyancing), Jayne.Pringle@oxfordshire.gov.uk

Risk Management

13. Renewing the service mitigates significant cyber and operational risks while maintaining a proven platform already deployed across the organisation.

Kit Collingwood Int Director Technology and Customer Experience

Contact Officer:

Alastair Read, Head of Service ITID

September 2026

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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